



West Michigan Community Mental Health

REQUEST FOR PROPOSAL (RFP)

West Michigan Community Mental Health is seeking a vendor to provide routine HVAC maintenance services at its facilities located in Lake, Mason, and Oceana counties. The awarded vendor will perform scheduled inspections, maintenance, filter replacements, and provide detailed service documentation for each visit. Contract service period is October 1, 2025 – September 30, 2027.

Interested parties can request a full bidder's packet, including bidder's instructions by contacting **Jill Miller at Providercontracts@wmcmmhs.org**

PROPOSAL DEADLINE: Completed proposals must be received by WCMCMH no later than 5:00 pm, Friday, August 15, 2025. WCMCMH will accept proposals via mail, fax or email in PDF format. All proposals should be submitted to Jill Miller at Providercontracts@wmcmmhs.org ; faxed to (231) 845-7095; or mailed/delivered to 920 Diana St. Ludington, MI 49431. ATTN: Jill Miller

NO LATE PROPOSALS WILL BE ACCEPTED