

## WEST MICHIGAN COMMUNITY MENTAL HEALTH

### BOARD OF DIRECTORS MEETING MINUTES

May 20, 2025

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in person in the Boardroom at the Harold E. Madden Center, located in Ludington, at 5:30 p.m. on Tuesday, May 20, 2025. Chairperson VanSickle presided.
2. Roll Call: The following members were present: Linda Baierl, Ron Bacon, Pat Bettin, Dr. Jennifer Branning, Kay Seng, Lucinda Shafer, Robert Walker, and Larry VanSickle. Absent: Mary Alway, Dawn Fuller, and James Prince (excused). A quorum was present. CMH staff members present were: Julia Rupp, Bethany Sherfinski, Ellen Plummer, Josh Snyder, Michele Condit, and Jane Shelton, Lesa Lloyd, and Kelly Hein.
3. Introductions: Ms. Shelton introduced Mr. Hirschman from Rosland Prestige.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. Bacon made the motion, seconded by Mr. Walker, that the West Michigan Community Mental Health Board of Directors approve the agenda as presented. The motion carried.
6. Conflict of Interest Question: Mr. VanSickle asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Financial Audit Report for Fiscal Year Ending 9/30/2024: Mr. Hirschman highlighted the financial audit for the period ending 9/30/2024. In their opinion, the financial statements present fairly in all material aspects a clean audit. He reviewed the financial statements and noted we had a healthy fund balance. No deficiencies were identified in internal controls that the auditors consider to be material weaknesses. No issues with compliance as well. Mr. Bacon made the motion, seconded by Dr. Branning, to approve the Financial Audit Report as presented. The motion carried.
8. Consent Agenda: Mr. Bacon made the motion, seconded by Ms. Bettin, to approve the item on the consent agenda:
  - 8.1 Minutes from the 4/15/25 WMCMH Board of Directors Meeting. The motion carried.
9. Executive Committee Meeting Report: Mr. VanSickle reported that the Executive Committee's report is available for review. There were no action items or questions from the board. Ms. Rupp informed that Todd Dancz has resigned from the West Michigan Community Mental Board of Directors, and we are currently reviewing possible replacements for his seat on the Board.
10. Finance Committee Recommendation: Mr. Bacon reported that the Committee met last week and reviewed four contracts to bring to the full board for its approval. The first contract is for a new contracted autism provider for WMCMH, two contracts are for services in Specialized Residential for new individuals projected expenditures in addition to the existing contracts previously approved, and the last contract is for an addition to the previously approved amount for a provider due to increased service utilization needs. Mr. Bacon made the motion, seconded by Ms. Seng, to approve the list of contracts over

\$50,000 as presented. The motion carried.

Ms. Sherfinski also reviewed a contract between \$20,000 and \$49,000 for informational purposes.

Mr. Bacon reviewed two Capital Purchases. The first, Energy Service Solutions, to purchase generator for in a group home in Scottville. The second, Sanitary Solutions is to purchase a Firewall Appliance. Mr. Bacon made the motion, seconded by Ms. Bettin to approve the two Capital Purchases. The motion carried.

11. CCBHC Advisory Committee Meeting Report: Mrs. Seng provided an update on the CCBHC Grant. She discussed the service goals, noting that WM has either exceeded or is on track to meet the service goals for the grant. She also provided an update on the three goals and objectives of the grant, noting that we have met the first goal and are on track to meeting the remaining two.

Mrs. Seng discussed the Quality-Based Payment (QBP) for the CCBHC Demonstration noting that we are in Demonstration Year 4 and are above target for all 7 QBM measures. Regarding the Programmatic updates, we are on track to meet the FY24 Quality Bonus Payment as WMCMH continues to establish new and update existing Care Coordination Agreements with Mason, Lake, and Oceana County Veterans Services, received the MDHHS Full Recertification, and continue to expand their crisis model.

12. Health Integration and Clinical Services Report: Ms. Plummer highlighted the work related to the Same Day Access Project noting that the agency is working with a consulting group, MTM, who will help provide a review of the GAP analysis and recommendations to SMT and the project group in the coming weeks.

Mr. Snyder discussed the agency's policy which provides a process to review and annually update all of the WM's policies and program plans, both for clinical and administrative. The process was created to ensure that WM's policies and plans are staying up to date and support any requirement changes or CMH established improved processes.

13. Chief Financial Officer's Report: Ms. Sherfinski reviewed the financial services report for the period ending March 31, 2025. She noted it is very similar to last month and there is nothing unexpected to report at this time.

Ms. Sherfinski also reviewed the WMCMH Cash and Investments Report for Quarter Ending March 31, 2025, and noted it continues to look as it should.

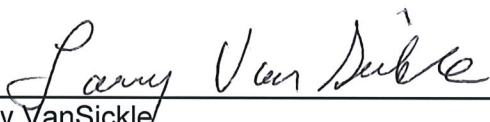
Chief Operations Officer's Report: Ms. Condit's highlighted the organization's plan to create an RFP for retirement vendors. She discussed the significant amount of time that went in over the past year to review all WMCMH retirement plans and supporting documents to ensure alignment with SECURE 2.0 regulations. She noted that Warner, Norcross and Judd is recommending that WMCMH begin the request for proposal process to evaluate retirement plan vendor options. Once the vendor is chosen, the partnership between WMCMH, WNJ, and an investment adviser will likely take several months to complete.

Ms. Condit reviewed the FY23/24 Annual Report. The highlights of the report include board information, financial information, consumer net promoter survey scores,

community engagement, and strategic planning and goals. The board expressed their satisfaction with the creativity and readability of the content.

14. Lakeshore Regional Entity Update: Mr. Bacon noted the meeting was canceled last month. Ms. Rupp discussed the MDHHS announcement regarding direct payment for all CCBHC related services rather than being filtered through the PIHP, effective 10/1/2025. Ms. Rupp also provided an update regarding the PIHP rebid. She briefed that MDHHS will be rebidding the 10 PIHP's in state of Michigan. She discussed there has been little details at this time, but she will continue provide updates as they are given.
15. CEO Report: Ms. Rupp discussed the positive feedback from the National Council regarding the pending cuts to Medicaid. The advocacy has helped, and the proposed cuts will likely to be limited in their scope. At this time, there are still several unknowns, but Ms. Rupp will continue to provide the board with updates as they come in.
16. Upcoming Committee Meetings:
  - LRE Board Meeting – Wednesday, May 28th at 1:00 in Muskegon
  - Executive Committee – Thursday, June 5<sup>th</sup> at noon in Ludington
17. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting:
18. Delegations, Communications and Expressions from the Community: There were none.
19. Executive Session: There was none.
20. Adjournment: With no additional business, Mr. Bacon made the motion, seconded by Mrs. Seng, to adjourn the West Michigan Community Mental Health Board of Directors at 6:33 p.m.

  
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Kelly Hein  
Recording Secretary

  
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Larry VanSickle  
Chairperson