

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

June 17, 2025

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in person in the West Michigan Community Mental Health, Hart site Boardroom, located in Hart, at 5:30 p.m. on Tuesday, June 17, 2025. Chairperson Larry VanSickle presided.
2. Roll Call: The following members were present: Mary Alway, Linda Baiert, Ron Bacon, Pat Bettin, Lucinda Shafer, Larry VanSickle, and Robert Walker. A quorum was present. Absent: Dr. Jennifer Branning, Dawn Fuller, Jim Prince, and Kay Seng. CMH staff members present were: Julia Rupp, Michele Condit, Ellen Plummer, Bethany Sherfinski, Josh Snyder, and Kelly Hein.
3. Introduction: There were none.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. Walker made the motion, seconded by Ms. Shafer, that the West Michigan Community Mental Health Board of Directors approve the agenda as presented. The motion carried.
6. Conflict of Interest Question: Mr. VanSickle asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. VanSickle made the motion, seconded by Mr. Bacon, to approve the item on the consent agenda:
 - 7.1 Minutes from the 5/20/2025 WMCMH Board of Directors Meeting. The motion carried.
8. Executive Committee Meeting Report: Mr. VanSickle reported that the Executive Committee's report is available for review. There were no action items or questions from the board.
9. Finance Committee Recommendation: Mr. Bacon reported that the Committee met last week and discussed the list of contracts over \$50,000. The first is for a dedicated DHS worker available for WMCMH consumers. The next set of contracts are projected expenditures to the existing contracts with providers that were previously approved. Ms. Bettin made the motion, seconded by Ms. Shafer, to approve the list of contracts over \$50,000 as presented. The motion carried.

Mr. Bacon also reviewed two contracts between \$20,000 and \$49,000 for informational purposes.

Ms. Sherfinski reviewed the Single Audit Summary for the period ending September 30, 2024. There were no findings, weaknesses, or deficiencies under this audit. The audit was noted to be clean.

Ms. Sherfinski reviewed the Compliance Audit Summary for the period ending September 30, 2024. This is an annual requirement. The opinion of the audit is that WMCMH is in compliance. There were no findings in this report.

10. Healthcare Integration and Clinical Services Report: Ms. Plummer highlighted the training that the WM Crisis Stabilization staff provided to the Ludington Police Department. She noted the training focused on the crisis services that the agency offers and it built a collaborative working relationship with the police department.

Mr. Snyder discussed the Jail Diversion grant noting while the grant is coming to an end in late September, the agency plans to apply for PA2 funds and other local funds to continue the services that the grant provided during its 5 year duration.

11. Chief Financial Officer's Report: Ms. Sherfinski reviewed the financial services report through the period ending April 30, 2025. There were no significant changes from last month.
12. Chief Operations Officer's Report: Ms. Condit highlighted that Angie Kuhn, Director of Human Resources, presented at the May Community Mental Health Association of Michigan Human Resources Forum. The topic of the forum was credentialing; a strength the agency has which verifies healthcare providers qualifications to ensure each provider is able to provide safe and effectiveness services. There were over 100 Human Resource professionals from across the state that attended the forum.

Ms. Condit also highlighted another staff, BobbiJo McNeilly, Human Resources Generalist, who completed her certification for Human Resources Professionals (PHR). This is a highly regarded certification that distinguishes these professionals as experts in the HR field.

Ms. Condit also noted that Mission Square Retirement came on site to provide WM staff an opportunity to review their retirement accounts and offer Certified Financial Planning sessions for those interested. Mission Square also provided a lunch and learn session for WM staff to learn more about the Social Security Social Fairness Act that went in effect in January.

13. Lakeshore Regional Entity Update: Ms. Rupp discussed the cost settlement issue between the state and some PIHP's. She also provided a high level overview regarding the upcoming CCBHC direct payment implementation and the PIHP Procurement.

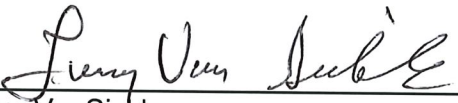
Mr. Bacon left the meeting at 6:19 pm

14. CEO's Report: Ms. Rupp updated that the WM Strategic Planning 5 year plan is coming to an end, but the agency is looking into hiring an outside consultant to guide the agency in continuing to provide services while navigating through the anticipated federal & state cuts.

15. Upcoming Committee Meetings:
 - LRE Board Meeting: June 25, at 1:00pm in Muskegon
 - Executive Committee: July 8, at noon in Ludington
16. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting:
There were none.
17. Delegations, Communications and Expressions from the Community: There were none.
18. Executive Session: There was none.
19. Adjournment: With no additional business, Ms. Bettin made the motion, seconded by Ms. Baiert, to adjourn the West Michigan Community Mental Health Board of Directors meeting. The meeting adjourned at 6:28 p.m.



Kelly Hein
Recording Secretary



Larry VanSickle
Chairperson