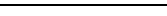
	Organizational Structure			
	Chapter:	Board Operation and General Administration	Policy #	1-3-3
	Section:	Organization Roles and Structure	Revision #	2

- I. **PURPOSE:** To establish policy and procedures regarding the organizational structure of West Michigan Community Mental Health.
- II. **APPLICATION:** All programs and services operated by the West Michigan Community Mental Health Governing Body.
- III. **REQUIRED BY:** Administrative Rule 330.2802 and accrediting bodies.
- IV. **DEFINITIONS:** Not applicable.
- V. **POLICY:** It is the policy of the West Michigan Community Mental Health Board of Directors to delegate administrative responsibility to the Chief Executive Officer and his/her management/supervisory staff members. The West Michigan Community Mental Health Board of Directors shall review and approve the organizational structure at least every other year.
- VI. **PROCEDURES:**
 1. West Michigan Community Mental Health shall be divided into the following categories for management and supervisory purposes:
 - 1.1 Operations;
 - 1.2 Clinical Service Delivery;
 - 1.3 Finance; and
 - 1.3 Healthcare Integration.
 2. The Chief Executive Officer and his/her management/supervisory staff members shall review the organizational structure and make recommendations for any needed changes to the West Michigan Community Mental Health Board of Directors at least every other year.
 3. MDHHS will be notified of changes to contractually required positions.
- VII. **SUPPORTING DOCUMENTS:**

Appendix 1-3-3A: Organizational Chart
- VIII. **POLICY/PROCEDURE REVIEW:**

REV#	APPROVED BY	Policy/Procedure	DATE
1		Title Changes	09/2020
1	SMT	Annual Review	12/2021
1	SMT	Annual Review	11/2022
2	SMT	Appendix	12/2023
2	SMT	Annual Review	12/2024

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Board Approval Date: 03/19/1996

IX. CHIEF EXECUTIVE OFFICER ENDORSEMENT:

I have reviewed and approved of policy # 1-3-3 Revision # 2.

CEO: Lisa A. Williams

Approval Signature: _____

