

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, January 16, 2024

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular in person meeting in the Conference Room at the Ludington Boardroom, located in Ludington, at 5:30 p.m. on Tuesday, January 16, 2024. Chairperson Prince presided.
2. Roll Call: The following members were present: Mary Alway, Ron Bacon, Linda Baierl, Pat Bettin, Jim Prince, Larry VanSickle, and Lucinda Shafer (zoom). Absent: Dr. Jennifer Branning, Todd Dancz, Clyde Welford, Kay Seng, and Robert Walker. There was not a quorum present. CMH staff members present were: Lisa Williams, Michele Condit, Ellen Plummer, Josh Snyder, Bethany Sherfinski, and Kelly Hein.

There was not a quorum present, so the governing board discussed all items as informational.

3. Introductions: There were none.
4. Delegations, Communications and Expressions from the Community: There were none
5. Approval of Agenda: The agenda was reviewed, and the group moved forward to discuss all items as informational with the members of the committee who were present.
6. Conflict of Interest Question: Mr. Prince asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: The agenda was reviewed, and the board moved forward to discuss all items as informational for the members of the board who were present.
 - 7.1 Minutes from the 12/19/2023 WMCMH Board of Directors meeting were reviewed. Meeting minutes were not approved at this time as there was no quorum present.
8. Executive Committee Report: Mr. Prince reported that the Executive Committee's report is available for review.
9. Finance Committee Recommendation: Mr. VanSickle reported that the Finance Committee did not meet but they were forwarded a single contract for a residential provider for review and action. This was not approved at this time as there was no quorum present.
10. Healthcare Integration and Clinical Services Report: Ms. Plummer provided an update on activities in Healthcare Integration and Service Delivery. She shared information about the work for evaluating and revising the current no-show clinic pilot model. She

also discussed that WMCMH is currently providing MAT services to over 30 individuals across our three counties.

Mr. Snyder highlighted the training on the public facing Jail Diversion Field Guide. He discussed that we provide this training both internally and externally with the purpose to educate the community partners on the most efficient ways to to facilitate necessary and appropriate supports for people with mental health and criminal justice involvement.

11. Chief Financial Officer's Report: Ms. Sherfinski reviewed the financial report for the period ending November 30, 2023. There is nothing unexpected to report at this time. There are many variances but that is due to timing issues, mainly being so early in the fiscal year.

12. Chief Operations Officer's Report: Ms. Condit highlighted the recruiting opportunities WMCMHS will be participating in within the next few weeks. She noted we have two upcoming job fairs at select colleges and one with the National Association of Social Workers. These opportunities were chosen in hopes of creating an immediate impact on the workforce challenges that are affecting the organization at this time. Ms. Condit also discussed our participation with the state-wide CMHA campaign, which main focus is to recruit young adults and promote social work career opportunities across the state.

Ms. Condit provided an overview of the WMCMH 4th Quarter MMBPIS Report and shared that we have met most of our targets. The metrics are the same as previously seen. She discussed the strategies in place to train & retrain staff so we can meet these goals where our performance fell short of for that quarter.

Ms. Condit reviewed the 1st Quarter FY 23/24 Strategic Planning and there were no questions or areas of concern. The 5-year metrics remain consistent and we are making progress towards meeting our BHAG, serving 5000 at the end of 2025, with the ultimate goal of expanding access.

13. Lakeshore Regional Entity Update: Mr. Bacon and Dr. Williams provided an update to the region. They reported that the LRE received an additional 30 Habilitation Supports Waiver slots which are designed for individuals with a specific higher level of need and are funded at a higher level. Ms. Sherfinski shared that often whereas for non-waiver consumers we get anywhere from \$5-\$250 of capitation per month but with waiver slots we could get roughly \$3,000. Our region historically has received fewer numbers of these slots than other regions, so this is a positive shift for the region

Dr. Williams also updated that we are working on revisions to the LRE-CMH Contract for FY24. She discussed that this Member Service Agreement is currently being reviewed by the CMH teams and the first round of feedback was sent in last week. It might take a little longer than the March period to finalize the agreement so there could possibly be a contract amendment.

14. CEO Report: Dr. Williams provided an update on the Public Policy/System Redesign. She noted it has been fairly quiet as they are in recess. She reminded the board that Alan Bolter, from CMHAM, will be speaking at our February board meeting to provide an update on what's going on in Lansing and answer any questions the board might have.

15. Upcoming Committee Meetings: Mr. Prince
 - LRE Board Meeting – Wednesday, January 25th at 1:00 in Muskegon
 - Executive Committee – Canceled for February, will meet virtual if needed.
 - CCBHC Advisory Committee – to be scheduled for February.
16. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting: Mr. VanSickle asked if there has been any additional work on the Lean principles. Ms. Condit discussed the continued practices in place specific to our Lean work.
17. Delegations, Communications and Expressions from the Community: There were none.
18. Executive Session: There was none.
19. Adjournment With no additional business, the West Michigan Community Mental Health Board of Directors meeting adjourned at 6:13 pm.

Kelly Hein
Recording Secretary

James R. Prince
Chairperson