

	General Policy		
Chapter:	Board Operations and General Administration	Policy #	1-1-1
Section:	WMCMH Mission, Vision and Values	Revision #	1

- I. <u>PURPOSE:</u> To establish policy and procedures for developing and reviewing the mission, vision, and values of the West Michigan Community Mental Health.
- II. <u>APPLICATION:</u> All program and services operated by the West Michigan Community Mental Health Governing Body.
- III. REQUIRED BY: Administrative Rule 330.2803 and accrediting bodies.
- IV, **<u>DEFINITIONS</u>**: Not applicable.
- V. <u>POLICY:</u> It is the policy of West Michigan Community Mental Health to ensure that its Board of Directors and employees are involved in the development and review of the organization's mission, vision, and values.

VI. **PROCEDURES**:

- The Chief Executive Officer shall be responsible for scheduling a strategic planning meeting with the Board of Directors and designated CMH employees to review the organization's mission, vision and values on an annual basis and revise accordingly.
- 2. West Michigan Community Mental Health's mission, vision and values shall be used as the foundation for developing the organization's annual goals and provision of services.
- 3. The Chief Executive Officer and administrative employees shall be responsible for communicating the organization's mission, vision, and values to the employee group. In addition, the mission, vision, and values shall be included in the employee guidebook and posted in the waiting areas throughout the organization.

VII. SUPPORTING DOCUMENTS:

Appendix 1-1-1A: West Michigan Community Mental Health Mission, Vision and Values

VIII. POLICY/PROCEDURE REVIEW:

REV#	APPROVED BY	Policy/Procedure	DATE	
			08/2005	
			12/2018	
1	SMT	Annual Review	12/2021	
1	SMT	Annual Review	11/2022	
1	SMT	Annual Review	12/2023	
Board Approval Date: 03/19/1996				

IX. CHIEF EXECUTIVE OFFICER ENDORSEMENT:

I have reviewed and approved of policy # 1-1-1 Revision # 1.

CEO: Lisa A. Williams Approval Signature:

Appendix 1-1-1A

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