

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

July 18, 2023

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in person in the Commissioner Room of the Lake County Courthouse, located in Baldwin, at 5:35 p.m. on Tuesday, July 18, 2023. Chairperson James Prince presided.
2. Roll Call: The following members were present: Mary Alway, Linda Baierl, Ron Bacon, Todd Dancz, Jim Prince, Kay Seng, Pat Bettin, Lucinda Shafer, Robert Walker, and Larry VanSickle. Absent: Dr. Jennifer Branning (excused) and Dawn Fuller. A quorum was present. CMH staff members present were: Lisa Williams, Michele Condit, Bethany Sherfinski, Ellen Plummer, Josh Snyder, and Kelly Hein.
3. Introductions: There were none.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. VanSickle made the motion, seconded by Ms. Bettin, that the West Michigan Community Mental Health Board of Directors approve the agenda as presented. The motion carried via roll.
6. Conflict of Interest Question: Mr. Prince asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Ms. Bettin made the motion, seconded by Mr. Dancz, to approve the item on the consent agenda:
 - 7.1 Minutes from the 6/20/23 WCMCMH Board of Directors Meeting. The motion carried.
8. Executive Committee Meeting Report: Mr. Prince reported that the Executive Committee's report is available for review. There were no action items or questions from the board.
9. Finance Committee Recommendation: Mr. VanSickle reported that the Committee did not meet but was forwarded a list of one informational only contract to review. Ms. Sherfinski stated that the contract is for a Specialized Residential Setting.
10. Healthcare Integration and Clinical Services Report: Mr. Snyder highlighted on the partnerships in the community, West Shore Community College & Ludington Area School District. He noted that our 2 clinicians who provide mental health at West Shore Community College and Ludington Areas Schools Middle School, are being utilized for needs in our regular in-house services. Both will be returning full time to their respective schools in the fall. These are great community partnerships that support young people in their educational settings

Ms. Plummer highlighted the work related to increasing access to services and strategic goal work, a crisis stabilization service level of care is currently being developed. She noted the focus of this level of care will be on increasing overall engagement for individuals entering services at WCMCMH while ensuring that individuals are referred to the most appropriate level of care internally or appropriate referrals to the community if needed. Ms. Plummer also reviewed the Conflict-Free Access and Planning flyer and discussed the upcoming Listening Sessions that will be happening on August 1st and 9th.

11. Chief Financial Officer's Report: Ms. Sherfinski reviewed the financial report through the period ending May 31, 2023. The new budget amendment figures that were approved last month are included. There's not a lot different than what we saw last month and nothing unexpected.
12. Chief Operations Officer's Report: Ms. Condit highlighted the CMHSP recertification process, where, on a 3-year basis, WCMCMHS must participate in a CMHSP recertification process with MDHHS. This recertification process ensures WCMCMH meets all standards outlined in Administrative Rule 330.2801 and all MDHHS Office of Recipient Rights standards. Additionally, the recertification process ensures we've maintained our accreditation status (CARF). We recently received notification from MDHHS that our CMHSP recertification has been approved. Our certification will expire in June of 2026.

Ms. Condit presented a new proposed policy for review and approval related to Reasonable Accommodation. Mr. VanSickle made the motion, seconded by Ms. Seng, to approve the new policy as presented. The motion carried.

Ms. Condit also reviewed the 2nd quarter MMBPIS report. In some standards we have fallen below, that we continue to monitor and others, we are meeting or exceeding the state targets and will continue to monitor and some we are exceeding the state targets.

13. Lakeshore Regional Entity Update: Dr. Williams provided an update on the legal agreement for the 20% past liabilities settlement. She expressed she was hopeful the agreement would be complete but unfortunately negotiations were still taking place with Network 180 attorney and the LRE attorney. She will provide to the board for review when the negotiation around the agreement is complete.
14. CEO's Report: Dr. Williams reported that CMHAM put out the FY 2023/2024 dues structure and asked if the board would like to approve that cost. Mr. VanSickle made the motion, seconded by Ms. Seng, to approve payment of the FY24 dues to CMHAM. The motion carried.

Dr. Williams provided an update on public policy and discussed that the legislature passed the budget prior to going on summer recess. She noted that they included revenue in the budget for the expansion of the CCBHC Demonstration to as many as 19 additional entities. She noted that MDHHS is beginning its review of their applications to determine how many of those sites meet CCBHC Certification Criteria.

15. Upcoming Committee Meetings:
 - LRE Board Meeting – Thursday, July 21st at 1:00 in Muskegon
 - Executive Committee – Tuesday, August 9th at noon in Ludington
 - CCBHC Advisory Committee – to be scheduled in August
 - Finance Committee – to be scheduled in August
16. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting:
There was none.
17. Delegations, Communications and Expressions from the Community: There were none.
18. Executive Session: There was none.
19. Adjournment: With no additional business, Ms. Shafer made the motion, seconded by Mr. Danz, to adjourn the West Michigan Community Mental Health Board of Directors meeting. The meeting adjourned at 6:11 p.m.

Kelly Hein
Recording Secretary

James R. Prince
Chairperson