

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

May 16, 2023

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in person in the conference room of the Lakeshore Resource Network, located in Ludington, at 5:30 p.m. on Tuesday, May 16, 2023. Chairperson Jim Prince presided.
2. Roll Call: The following members were present: Linda Baierl, Ron Bacon, Pat Bettin, Dr. Jennifer Branning, Robert Walker, Kay Seng, Lucinda Shafer, Todd Dancz, and Larry VanSickle. Absent: Dawn Fuller, Mary Alway (excused). A quorum was present. CMH staff members present were: Lisa Williams, Bethany Sherfinski, Ellen Plummer, Josh Snyder, Lori Schummer, and Kelly Hein.
3. Introductions: Dr. Williams introduced Lori Schummer, Director of Public Relations and Customer Services. She will be providing an overview of the WMCMHS FY21/22 Annual Report.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. Bacon made the motion, seconded by Mr. VanSickle, that the West Michigan Community Mental Health Board of Directors approve the agenda as presented. The motion carried.
6. Conflict of Interest Question: Mr. Prince asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. Bacon made the motion, seconded by Mrs. Bettin, to approve the item on the consent agenda:

7.1 Minutes from the 4/18/23 WMCMH Board of Directors Meeting. The motion carried.
8. WMCMHS FY21/22 Annual Report: Ms. Schummer reviewed the annual report. The highlights of the report include board information, strategic planning goals, financial information, CCBHC information, and some program and staff information. The board expressed their satisfaction with the clarity, specificity and readability of the content. They thanked Ms. Schummer for her passion and clarity.
9. Executive Committee Meeting Report: Mr. Prince reported that the Executive Committee's report is available for review. There were no action items or questions from the board.
10. Finance Committee Recommendation: Mr. VanSickle reported that the Committee did not meet but was forwarded one contract to review and bring to the full board for its approval. Ms. Sherfinski stated that the contract is related to the specialized residential placement. Mr. VanSickle made the motion, seconded by Ms. Bettin, to approve the list of contracts greater than \$50,000 as presented. The motion carried.

11. CCBHC Advisory Committee Meeting Report: Mrs. Seng reported that the Committee met two weeks ago and was provided with an overview of the CCBHC-IA Grant and the Demonstration. There are now over 500 CCBHCs in the country. The performance on goals was reviewed. The CCBHC-IA grant will help cover the gaps in funding for individuals who are non-Medicaid as well as for services that aren't currently Medicaid covered services under the Demonstration. For the first year of the Demonstration, we are meeting the identified targets for four of the five, previously six Quality Bonus Payment Metrics, but did miss the target on 1 indicator. As such, we do not qualify for the Quality Bonus Payment (must meet all 5) for Demonstration Year 1. We will still receive some additional dollars as the money for CCBHCs who don't meet the QBP threshold is pooled and dispersed proportionately amongst those CCBHCs.
12. Health Integration and Clinical Services Report: Ms. Plummer reviewed the Conflict Free Access & Planning portion of her report. She noted they continue to remain involved in the MDHHS Conflict Free Access and Planning state workgroup. The work being done within this group is currently being monitored closely as some of the state's initial proposals for changes to the system's access and planning models are fairly significant. The Board Association is currently helping CMHSP's with advocacy around this topic.

Mr. Snyder highlighted the Autism Services that WMCMH practices. He noted WMCMH provides Applied Behavior Analysis (ABA) services for Medicaid eligible children under 21 years of age who are diagnosed with Autism Spectrum Disorder (ASD) and who meet medical necessity criteria. ABA is a recommended service for children with Autism Spectrum Disorder. It has been researched for over 30 years and endorsed by the Surgeon General. ABA services can be used to address skills and behaviors relevant to children with Autism Spectrum Disorder. We offer autism service in partnership with two contracted providers. HGA provides center-based care. Advisacare provides home-based care. WMCMH hires the ABAs who oversee specialized services with those providers.

13. Chief Financial Officer's Report: Ms. Sherfinski reviewed the financial services report through the period ending March 31, 2023. She noted we received our new CCBHC rates and while they were not as high as we would like, we did expect this decrease. Current revenue from March is lower than usual, primarily due to timing and the Medicaid revenue is shifting into the CCBHC.

Ms. Sherfinski also reviewed the Cash and Investment Report for the period ending March 31, 2023. Interest earned on T bills has not matured yet.

Ms. Sherfinski reviewed two new policies for board member consideration regarding using a uniform process for contract providers and also that all information is retained in compliance with Federal Regulations and State of Michigan requirements per the Department of History, Arts and Libraries, Records Management Services. Mr. VanSickle made the motion, seconded by Ms. Shafer, to approve the two new policies as presented. The motion carried.

Ms. Sherfinski reviewed 2 letters that she is asking the board to approve as a Resolution to authorize signers for Certera Investment Services and Flagstar Bank. Mr. Bacon made the motion, seconded by Mrs. Seng, to approve the Resolution for the authorized signers as presented. The motion carried.

14. Chief Operations Officer's Report: Ms. Condit's highlighted the Annual Report that we reviewed with Ms. Schummer.

Ms. Condit also reviewed the MMBPIS (Michigan Mission Based Performance Indicator System) Report for the 1st quarter of FY 2022/2023. We did have some outliers this quarter and we've done some re-training to address the causes of those outliers. We are monitoring those areas closely to ensure we meet the performance standard going forward.

15. Lakeshore Regional Entity Update: Dr. Williams noted that Jane Verduin will be leaving the LRE board and will be joining the WMCMH team as the new Grant Accountant. Lisa will be working with Mr. Prince to appoint a replacement to sit on that board. Ms. Verduin was a member of the LRE Executive Committee and Mr. Bacon has been nominated as her replacement on that committee.

Dr. Williams updated the board on her attendance of the LRE Executive Committee meeting, regarding the payout of past liabilities as allowed in the Declaratory Action. The Executive Committee suggested that they work with the CEOs and CFOs from the LRE and the CMH members to develop a plan to handle past liabilities. Dr. Williams has attended the initial meetings that started in May 2023.

16. CEO's Report: Dr. Williams reported that the WMCMH Board meeting schedule location was revised for 2023/2024, with the meetings remaining on the third Tuesday of the month at 5:30 pm noting the location while we are in Ludington will be moving back to the Harold E. Madden Center (Ludington office) as the Lakeshore Resource Network can no longer allow public meetings after 5 p.m. Mr. VanSickle made the motion, seconded by Mrs. Seng, to approve the 2023/2024 WMCMH board meeting schedule as presented. The motion carried.

Dr. Williams reported that the revisions to some of our COVID protocols are going well with no significant issues. We will continue to monitor Covid numbers in our three counties.

17. Upcoming Committee Meetings:

- LRE Board Meeting – Wednesday, June 21st at 1:00 in Muskegon
- Executive Committee – Tuesday, June 13th at noon in Ludington

18. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting:

19. Delegations, Communications and Expressions from the Community: There were none.

20. Executive Session: There was none.

21. Adjournment: With no additional business, Mrs. Shafer made the motion, seconded by Mrs. Seng, to adjourn the West Michigan Community Mental Health Board of Directors at 6:46 p.m.

Kelly Hein
Recording Secretary

James R. Prince
Chairperson