

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

Tuesday, March 21, 2023

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular in person meeting in the Conference Room at the Lakeshore Resource Network, located in Ludington, at 5:30 p.m. on Tuesday, March 21, 2023. Chairperson Prince presided.
2. Roll Call: The following members were present: Mary Alway, Ron Bacon, Linda Baierl, Jim Prince, Andy Sebolt, and Larry VanSickle Todd Dancz and Lucinda Shafer. Via Zoom: Kay Seng. Absent: Dawn Martin, Pat Bettin (excused). A quorum was present. CMH staff members present were: Lisa Williams, Michele Condit, Ellen Plummer, Bethany Sherfinski, Josh Snyder, and Kelly Hein.
3. Introductions: There were none.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. VanSickle made the motion, seconded by Dr. Branning that the Board approve the agenda as presented. The motion carried.
6. Conflict of Interest Question: Mr. Prince asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. VanSickle made the motion, seconded by Dr. Branning, to approve the item on the consent agenda:
 - 7.1 Minutes from the 02/21/2023 WMCMH Board of Directors meeting. The motion carried.
8. Executive Committee Report: Mr. Prince reported that the Executive Committee's report is available for review.
9. Finance Committee Recommendations: Mr. VanSickle reported that the Finance Committee did not meet but have contracts under \$50,000 that were informational for the board to review. Mr. VanSickle also reported there are three contract over \$50,000 for review. Ms. Sherfinski stated that these are all service contracts for Specialized Residential placements. Mr. VanSickle made the motion, seconded by Mr. Bacon, to approve the list of contracts over \$50,000 as presented. The motion carried.

Mr. VanSickle also reported on the proposed policy 3-04-01 change related to Capital Equipment to increase the limit requiring board approval from \$20,000 to \$50,000. Dr.Branning made the motion, seconded by Mr. Bacon, to approve the policy change as presented. The motion carried.

10. Healthcare Integration and Clinical Services Report: Ms. Plummer provided an update on activities in Healthcare Integration. She noted that MDHHS has made the unexpected decision to abruptly end a contract related to the use of the Supports Intensity Scale (SIS).

Mr. Snyder provided an update on Service Delivery. He noted that he and Dr. Williams have been having conversations with Same Price, Executive Director of Ten16 Recovery Network; which is an SUD provider. He discussed that we are looking to contract with them to do preliminary research and planning on the feasibility of establishing a men's and women recovery residence and an outpatient recovery center.

11. Chief Financial Officer's Report: Ms. Sherfinski reviewed the financial report for the period ending January 31, 2023. She noted the additional revenue of Medicaid dollars and enrollment is higher than we anticipated. Nothing significant to note on the expense side.

12. Chief Operations Officer's Report: Ms. Condit updated the Board on the work of our employee engagement committee. Our Employee Engagement Committee surprised all team members on National Employee Appreciation Day, with a cooler backpack with the WMCMH logo on it. Committee received a lot of positive feedback from the team members about the unexpected appreciation gift.

Ms. Condit also stated that we received our official report from CARF and noted there were no surprises in that report. We received a 3-year full accreditation.

Ms. Condit also presented a change to Policy 4-01-03, Employee Offboarding. This is a minor change to include all employees in this policy as opposed to full time, regular part time, and regular contingent. Mr. VanSickle made the motion, seconded by Mr. Bacon, to approve the policy change as presented. The motion carried.

13. Lakeshore Regional Entity Update: Dr. Williams reported that the region continues to wait for news on an outcome relative to Declaratory Action. The region is continuing to work on its strategic plan with a heavy emphasis on coordination with CMH member across the region, CCBHC success, and stabilization of staffing.

Dr. Williams briefed on the ending of the PHE and noted that the reenrollment period for Medicaid begins in June. Reapplication materials for Medicaid for those whose enrollment expires in June 2023 are going out this month from MDHHS. Dr. Williams discussed the strategies we as an organization are doing to keep up on the changes being made at the State and Federal levels.

14. CEO Report: Dr. Williams discussed the public policy/system redesign update. She stated that her testimony to the committee on CCBHC and Public Mental Health system went well, and she was also invited back for a question-and-answer meeting. Dr. Williams briefed on her meetings with several of the CMH CCBHCs from Michigan and with Senator Stabenow and Senator Peters on the long-term advocacy strategy for CCBHC. There was a brief discussion of strategies for working differently with MDHHS and the legislature regarding how to drive CCBHC forward. Dr Williams also shared that she was

appointed to the NACBHDD board effective immediately. She is hoping this will provide us with for more opportunities to get information and give input on national health care policy.

Dr. Williams updated that Andy Sebolt was not reappointed to the Board, and Mr. Walker will be taking his place in April. Dr. Williams and the Board thank Mr. Sebolt for his service and commitment to WMCMH.

15. Upcoming Committee Meetings: Mr. Prince
 - LRE Board Meeting—Wednesday, March 22nd at 1:00 (Muskegon Innovation hub. Work session from 11-12:30.
 - Executive Committee - Tuesday, April 11th at noon in Ludington
 - Governance Committee – Tuesday April 11th at 11:00am in Ludington
16. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting: There were none.
17. Delegations, Communications and Expressions from the Community:
18. Executive Session: There was none.
19. Adjournment With no additional business, Ms. Shafer made the motion, seconded by Dr. Branning, to adjourn the West Michigan Community Mental Health Board of Directors meeting. The meeting adjourned at 6:25 p.m.

Kelly Hein
Recording Secretary

Jim Prince
Chairperson