

## WEST MICHIGAN COMMUNITY MENTAL HEALTH

### BOARD OF DIRECTORS MEETING MINUTES

Tuesday, January 17, 2023

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular in person meeting in the Conference Room at the Lakeshore Resource Network, located in Ludington, at 5:30 p.m. on Tuesday, January 17, 2023. Chairperson Prince presided.
2. Roll Call: The following members were present: Mary Alway, Ron Bacon, Linda Baierl, Pat Bettin, Jim Prince, Andy Sebolt, Kay Seng, and Larry VanSickle. Absent: Dr. Jennifer Branning (excused), Todd Dancz (excused), Dawn Martin, and Lucinda Shafer. A quorum was present. Guest: Clyde Welford, new Commissioner in Lake County. CMH staff members present were: Lisa Williams, Michele Condit, Ellen Plummer, Bethany Sherfinski, and Kelly Hein.
3. Introductions: Dr. Williams introduced Kelly Hein to the Board and provided background information. Kelly started last week and will be replacing Ms. Goodrich as the Executive Assistant. The board welcomed Ms. Hein.
4. Delegations, Communications and Expressions from the Community: There were none
5. Approval of Agenda: Ms. Bettin made the motion, seconded by Mr. Bacon that the Board approve the agenda as presented. The motion carried.
6. Conflict of Interest Question: Mr. Prince asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. VanSickle made the motion, seconded by Mr. Bacon, to approve the item on the consent agenda:
  - 7.1 Minutes from the 12/20/2022 WMCMH Board of Directors meeting. The motion carried.
8. Executive Committee Report: Mr. Prince reported that the Executive Committee's report is available for review. There was one action item for the Board. The Executive Committee recommended a revision to policy 3-6-3 to align it with the changes to Board compensation approved by the Board last month. Mr. Sebolt made the motion, seconded by Ms. Bettin to approve the policy revision as presented. The motion carried.
9. Finance Committee Recommendation: Mr. VanSickle reported that the Finance Committee did not meet but they were forwarded a single contract for a residential provider for review and action. Mr. VanSickle made the motion, seconded by Ms. Alway to approve the contract over \$50,000 as presented. The motion carried.

10. Healthcare Integration and Clinical Services Report: Ms. Plummer provided an update on activities in Healthcare Integration and Service Delivery. She shared information about updating utilization management tools and processes and about the expanded services hours pilot. Ms. Plummer explained the safety aspect of always having 1 supervisor and 2 employees in the building at all times.
11. Chief Financial Officer's Report: Ms. Sherfinski reviewed the financial report for the period ending November 30, 2022. There is nothing unexpected to report at this time.
12. Chief Operations Officer's Report: Ms. Condit shared with the Board that our accrediting body, CARF, will be onsite February 6-8 to conduct our triennial accreditation survey. While CARF is with us, in addition to reviewing our compliance to a number of general standards, they will also be auditing our compliance to some specific program standards (e.g., Assertive Community Treatment, Assessment and Referral, Case Management/ Services Coordination, Crisis Intervention, Intensive Family-Based Services, Outpatient Treatment and Health Home). In the past, CARF surveyors have also asked to speak with Board members. We're currently working with our lead surveyor to develop a schedule for the 3 days. We will reach out to all of you as soon as possible if we find that surveyors would like to talk with Board members.  
  
Ms. Condit provided an overview of the WMCMH 4<sup>th</sup> Quarter MMBPIS Report and shared that we are well within our targets.  
  
Ms. Condit reviewed the 1st Quarter FY 22/23 Strategic Planning and there were no questions or areas of concern.
13. Lakeshore Regional Entity Update: Dr. Williams reported that the region has been fairly quiet other than the local county politics in Ottawa & Muskegon county. We continue to wait on an outcome relative to the settlement on past liabilities for the region. The region is continuing to work on its strategic plan with a heavy emphasis on coordination with CMH member across the region, CCBHC success, and stabilization of staffing.
14. CEO Report: Dr. Williams provided an update on the Public Policy/System Redesign. Two senate bills failed with no ability to strike a deal. The house committee created a Behavior Health subcommittee that will explore opportunities for improvement in the behavioral health care system. Dr. Williams and several other CMH-CCBHC CEOs are planning a trip to DC to meet with Senator Stabenow and a few other Michigan delegates to talk about the CCBHC and implications around redesign of the public system.
15. Upcoming Committee Meetings: Mr. Prince
  - LRE Board Meeting – Wednesday, January 25<sup>th</sup> at 1:00 in Muskegon
  - Executive Committee – Tuesday, February 14<sup>th</sup> at noon in Ludington)
  - CCBHC Advisory Committee – to be scheduled for February
16. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting: There were none.
17. Delegations, Communications and Expressions from the Community: There were none.

18. Executive Session: There was none.
19. Adjournment With no additional business, Ms. Bettin made the motion, seconded by Ms. Seng, to adjourn the West Michigan Community Mental Health Board of Directors meeting. The meeting adjourned at 6:02 p.m.

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Kelly Hein  
Recording Secretary

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Jim Prince  
Chairperson