

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

September 20, 2022

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in person in the Conference Room of the Oceana County Services Building, located in Hart, at 5:32 p.m. on Tuesday, September 20, 2022. Chairperson James Prince presided.
2. Roll Call: The following members were present: Mary Alway, Ron Bacon, Linda Baierl, Pat Bettin, Dr. Jennifer Branning, Jim Prince, Andy Sebolt, Kay Seng, Lucinda Shafer, and Larry VanSickle. Absent: Todd Dancz and Dawn Martin. A quorum was present. CMH staff members present were: Lisa Williams, Michele Condit, Bethany Sherfinski, Ellen Plummer, Josh Snyder, and Kimberly Goodrich.
3. Introductions: Ione Myers, LRE CEO, was present via Zoom.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. Bacon made the motion, seconded by Mrs. Seng, that the West Michigan Community Mental Health Board of Directors approve the agenda as presented. The motion carried via roll.
6. Conflict of Interest Question: Mr. Prince asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. VanSickle made the motion, seconded by Mr. Bacon, to approve the item on the consent agenda:
 - 7.1 Minutes from the 8/16/22 WCMCMH Board of Directors Meeting. The motion carried.
8. Executive Committee Meeting Report: Mr. Prince reported that the Executive Committee's report is available for review. There were no action items or questions from the board.
9. Finance Committee Report: Mr. Bacon reported that the Finance Committee met last week. The Committee was presented a list of contracts over \$50,000 that Ms. Sherfinski reviewed with the committee. The majority of the high dollar contracts are in the 24-hour care category of specialized residential or inpatient hospitalization. Mr. VanSickle made the motion, seconded by Mr. Bacon, to approve the list of contracts greater than \$50,000 as presented. The motion carried.

Ms. Sherfinski reported that the Committee reviewed the list of contracts between \$20,000 and \$49,999 for information purposes.

Ms. Sherfinski reported that the Committee also reviewed the FY23 proposed budget

and she walked the board through the information and answered questions. She also reviewed the Capital Equipment Budget. There are more vehicles in the capital equipment budget this year due to the fact that we haven't been able to get new vehicles that were ordered last year. Mr. VanSickle made the motion, seconded by Mr. Bacon, to approve the proposed FY23 budget as presented. The motion carried.

Ms. Sherfinski explained that when the 10 year census is complete, we review the data to see if there should be any updates to the local match proportions that are set up. The review resulted in a slight percentage change, a decrease for Mason and Oceana Counties, and a slight increase for Lake County. The total appropriation is capped, but the dollar amount per the counties can vary. She is reporting this to the County Administrators but wanted the full board to be aware as well.

10. Healthcare Integration and Clinical Services Report: Ms. Plummer highlighted that one of the things we will be working on in the health clinic is a scheduling pilot to address our high no show rates for appointments with prescribers. The clinic is one of our highest cost departments due to the cost of prescribers, so we really need to maximize how we utilize those resources. We are hoping the scheduling pilot will improve add capacity for accessing prescribers and get consumers in sooner and more consistently for appointments with prescribers.

Mr. Snyder reported that through our DOJ grant, we provided CIT (Crisis Intervention) training last week. The training provides knowledge and skills to law enforcement officers. It was 40 hours of training and we had law enforcement from Mason and Oceana counties. Laude Hartrum, Pentwater Police Chief was a trainer, and we had staff from CMH, Judge Nellis, and some consumers who came in and told their story. We want to get local law enforcement officers well trained as they are usually the first on the scene in situations involving mental health and substance use issues.

Ron Bacon left the meeting at 5:56 pm

11. Chief Financial Officer's Report: Ms. Sherfinski reviewed the financial report through the period ending July 31, 2022. No significant changes from last month. Our expectation is that our Medicaid revenue should even out in the next couple months.
12. Chief Operations Officer's Report: Ms. Condit highlighted that we've had some plans in place to freshen up our buildings and we either couldn't bring vendors in or had supply chain issues, but we now have a flurry of activity taking place. You'll start to notice that all of our lobbies are going to look similar as part of our WMCMH branding. Our facilities team members are trying to get things freshened up at all our sites, including an update to the kitchen at our Hart site.
13. Lakeshore Regional Entity Update: Dr. Williams reported that the reconstituted LRE board, based on the new board bylaws, met for the first time a couple weeks ago to name their officers. The Board Chair is Mark DeYoung (Allegan), Vice-Chair is Linda Garzelonni (HW), and the Secretary is Jane Verduin (WMCMH). No CMH is allowed to have more than one officer on the LRE board. Each CMH that doesn't have an officer appoints one board member to the Executive Committee (NW180 appointed Jack Greenfield; Ottawa CMH appointed Matt Fenske). The LRE brought in a trainer for the board and helped develop some strategies and skills within the Board for getting hard BOARD discussions on the table. It was very well received by all Board members. In

other updates, Dr. Williams explained that MDHHS requested some additional corrective action from the LRE, that the Region filed a declaratory action claim against the State for the past liabilities issue, and that there is some ongoing disgruntlement and threats to leave the region from one of the members related to a variety of issues.

14. CEO's Report: Dr. Williams reported that there is no COVID update really. We have had an increase Covid cases across our team but none appear to be staff-to-staff or consumer to staff or staff to consumer types of exposures. State data suggests that COVID numbers are down overall, but we think this has more to do with folks using at home testing kits than cases really actually being down. We will continue to monitor CDC and OSHA guidance on appropriate protocols for our setting.

Dr. Williams provided an update on the current status of the public system redesign bills. There are only 11 or 12 legislative voting days left in the year. Between now and the election, there are only two voting days left. That means that the chances are fairly slim between now and lame duck for either the House or Senate bills to be voted on. We are told there is a lot of discussion between the House and Senate on trying to come to a compromise between their two proposals. We were also told any action will depend on what happens in the Governor's race and if either of the houses flip.

15. Upcoming Committee Meetings:

- Executive Committee – Tuesday, October 11th at noon in Ludington
- LRE Board Meeting – Wednesday, October 20th at 1:00 in Muskegon

16. WCMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting: There were none.

17. Delegations, Communications and Expressions from the Community: There were none.

18. Executive Session: There was none.

19. Adjournment: With no additional business, Mrs. Shafer made the motion, seconded by Dr. Branning, to adjourn the West Michigan Community Mental Health Board of Directors meeting. The meeting adjourned at 6:27 p.m.

Kimberly Goodrich
Recording Secretary

James R. Prince
Chairperson