

## WEST MICHIGAN COMMUNITY MENTAL HEALTH

### BOARD OF DIRECTORS MEETING MINUTES

June 16, 2020

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting via Zoom, at 5:30 p.m. on Tuesday, June 16, 2020. Secretary Pat Bettin presided.
2. Roll Call: The following members were present: Mary Alway, Pat Bettin, Ron Bacon, Jim Prince (joined at 6:08 PM), Andy Sebolt, Kay Seng, Lucinda Shafer, and Larry VanSickle. Absent: Dr. Jennifer Branning (excused), Barb Stenger (excused), Todd Dancz, and Dawn Martin. A quorum was present. CMH staff members present: Lisa Williams, Michele Condit, Bethany Sherfinski, Ellen Plummer, and Josh Snyder.
3. Introductions: There were none.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. Bacon made the motion, seconded by Mr. VanSickle, that the West Michigan Community Mental Health Board of Directors approve the agenda as presented. The motion carried.
6. Conflict of Interest Question: Ms. Bettin asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. Sebolt made the motion, seconded by Mr. Bacon, to approve the item on the consent agenda:
  - a) Minutes from the 5/19/20 WMCMH Board of Directors Meeting. The motion carried.
8. Executive Committee Meeting Report: Ms. Bettin stated that the report is attached for review and items will be covered under other agenda items.
9. Finance Committee Recommendation: Ms. Sherfinski reviewed a recommendation to approve a contract over \$20,000 for a DHS worker. Mr. VanSickle made the motion, seconded by Ms. Seng, to approve the contract over \$20,000 as presented. The motion carried.

Ms. Sherfinski reviewed a recommendation to make adjustments to the Capital Budget. Mr. VanSickle made the motion, seconded by Mr. Sebolt, to approve the adjustments to the Capital Budget as presented. The motion carried.
10. Chief Clinical Officer and Chief Healthcare Integration Officer's Report: Ms. Plummer provided the Board with an update on the utilization review pilot currently being implemented. Following the pilot, final decisions will be made regarding staffing needs for this function. With regard to supporting our communities during COVID, Ms. Plummer reported on the expanded hours of our COVID warm-line and videos/

information being shared our on social media sites. The NMHSI clinic has returned to normal business hours in Ludington and referrals to/scheduling of health screenings continues.

Mr. Snyder reported on the implementation of the myStrength platform. This platform (available via the web and on mobile devices) provides evidenced-based behavioral health supports to both WCMCMH consumers and members of our 3 counties and will serve as an extension of the services provided by WCMCMH. Mr. Snyder provided an update regarding WCMCMH's phased COVID re-entry plan and highlighted that in our current phase (re-entry phase 1) autism and employment services are gradually being phased back in with modified hours, low patient and staff volume. WCMCMH is currently working with Salvation Army Turning Point to provide medication assisted treatment services in Lake County.

Ms. Bettin shared her appreciation for the great work Mr. Snyder and Ms. Plummer have done in the short time they have been in their new roles.

Ms. Bettin discussed with the Board a recent letter to the editor in the Ludington Daily News. The letter referenced the availability of crisis services in our 3 counties. WCMCMH staff shared mechanisms currently in place and those planned for the future to educate our communities regarding the availability of crisis services at WCMCMH.

11. Chief Financial Officer's Report: Ms. Sherfinski reviewed the financial services report through the period ending April 30, 2020, seven months of the fiscal year. Ms. Sherfinski reported both a slight increase in revenue and a decrease in expenses (primarily related COVID related delays).

Ms. Sherfinski provided the Board with an update regarding the implementation of a \$2/hour premium wage increase enacted by the Michigan legislature for the direct care workers in our provider network during the COVID crisis. This wage increase is to support our provider network during the COVID pandemic, similar to a hazard pay concept. The dollars for this wage increase will be coming to the PIHP from the State. WCMCMH will receive the dollars from the PIHP and must pass them through to the provider network.

12. Chief Operations Officer's Report: Ms. Condit reported that Brooke Felger has recently joined WCMCMH as our CCBHC Project Coordinator. Additionally, Ms. Condit reported that the WCMCMH Facebook site now has over 500 followers and, during the month of May, over 11,000 unique individuals saw some sort of Facebook content that was posted. May was also a busy month for local newspaper coverage with several different articles and advertisements running in our local papers. In order to create efficiencies, provide easier access to information, and improve quality improvement processes related consumer-related critical incidents, WCMCMH is transitioning from our current critical incident reporting process to the use of an electronic reporting module inside our EMR. The new module will be up and running by July 1.
13. Lakeshore Regional Entity Update: Dr. Williams indicated there is not much new information to share relative to the LRE. Settlement conversations with the LRE and the State are beginning again. Additionally, the LRE is currently in the process of renegotiating the contract with Beacon Health Options.

14. Director's Report: Dr. Williams provided an update on the organizational priorities. Regarding CCBHC, we continue to move forward with implementation of the service enhancements and service expansions outlined in our year 3/year 4 grant. Regarding Conflict-Free Case Management, we are moving forward with the utilization review pilot referenced by Ms. Plummer in her report. Organizational restructure continues to move forward and we are very close to have the specific details around our care model finalized. As part of our organizational restructure, Ground Zero training (for our Lean implementation) is scheduled to take place in July. We are also working on updating our strategic plan. The content of current strategic plan does not need significant revision/ updating; however, we are working on the layout of the plan and a plan to communicate and engage staff in the plan on an ongoing basis. At the July Board meeting, we will review and discuss the updated strategic plan. Dr. Williams provided the Board with an update on the WMCMH phased COVID re-entry plan. We are currently in phase 1 of our re-entry plan (as outlined in Mr. Snyder's report above). Dr. Williams reported that Kevin Wilske has joined the WMCMH team as our Corporate Compliance and Risk Management Director.

Ms. Bettin acknowledged the excellent work the WMCMH staff team has done to ensure WMCMH's continued ability to provide essential supports and services to our communities during the COVID pandemic.

Dr. Williams highlighted for the Board the significant impact racial disparities, marginalization and racism have on mental health. In a recent staff newsletter, Dr. Williams shared her expectations with the organization and the organizational stance regarding tolerance around impact racial disparities, marginalization and racism. The June *Mental Health Matters* article in our local newspapers will highlight our organizational position on race, diversity, and disparities. We will also begin having a series of discussions as a staff team about these issues and our role in confronting and challenging racism and promoting diversity.

15. Upcoming Committee Meetings:

- LRE Board Meeting – June 18<sup>th</sup> at 1:00 via Teams
- Executive Committee – Tuesday, July 14<sup>th</sup> at noon (likely via Zoom)

16. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting: There were none.

17. Delegations, Communications and Expressions from the Community: There were none.

18. Executive Session: There was none.

19. Adjournment: Mr. Bacon made the motion, seconded by Mrs. Seng, that the West Michigan Community Mental Health Board of Directors adjourn its meeting. The meeting adjourned at 6:30 p.m.

---

Michele Condit  
Recording Secretary

---

Pat Bettin  
Secretary