

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

September 17, 2019

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in the Boardroom at the Counseling and Evaluation Center, located in Hart, at 5:30 p.m. on Tuesday, September 17, 2019. Chairperson Jim Prince presided.
2. Roll Call: The following members were present: Pat Bettin, Ron Bacon, Dr. Jennifer Branning, Lucinda Shafer, Dawn Martin, Jim Prince. Andy Sebolt, Kay Seng, and Barb Stenger. Absent: Mary Always (excused), Todd Dancz, and Larry VanSickle (excused). A quorum was present. CMH staff members present were: Michele Condit, Faith Nekola, Bethany Sherfinski, and Kimberly Goodrich.
3. Introductions: Dr. Williams introduced Lucinda Shafer, newly appointed board member from Oceana County. She is replacing Zack Leslie, who moved out of the county. Board members then introduced themselves to Ms. Shafer.

Dr. Williams reported that we hired a Communications and PR Manager and one of the things he would like to do is some introductions of board members so that we can put our agency more out in the community.

4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. Bacon made the motion, seconded by Mrs. Seng, that the West Michigan Community Mental Health Board of Directors approve the agenda as presented. The motion carried.
6. Conflict of Interest Question: Mr. Prince asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. Sebolt made the motion, seconded by Mr. Bacon, to approve the item on the consent agenda:
 - 7.1 Minutes from the 8/20/19 WMCMH Board of Directors Meeting. The motion carried.
8. Executive Committee Meeting Report: Mr. Prince stated that the Executive Committee minutes are attached for review and items will be covered under agenda items below.
9. Finance Committee Meeting Report: Mr. Bacon reported that the Finance Committee met last week, and he asked Ms. Sherfinski to give a brief overview of the list of contracts over \$20,000. There were no questions on any of the contracts. Mrs. Bettin made the motion, seconded by Mr. Bacon, to approve the contracts over \$20,000 as presented. The motion carried.

The Finance Committee also reviewed and discussed the FY 2020 proposed Budget. Mr. Bacon made the motion, seconded by Mrs. Seng, to approve the FY 2020 Budget as presented.

Ms. Sherfinski reported that we held our Public Forum for the 2020 budget last week, and we had no one in attendance.

10. Behavioral Health Services Report: Mrs. Nekola provided a report on the mental health disorder of hoarding. Previously, hoarding was not a separate diagnosis and was included in the anxiety arena. Helping the person recognizing they may have a problem and how their living condition is impacting their functioning are key, along with helping them understand what those anxieties are that are creating the behavior in the first place. It's not something that is fixed in a short amount of time and early intervention is best.
11. Administrative/Operations Report: Ms. Sherfinski reviewed the financial services report through the period ending July 31, 2019, ten months of the fiscal year. We are starting to see the effects of our residential costs. There were no questions from board members.
12. Service Enhancement Report: Ms. Condit reported that we just received the results of the LRE/Beacon site visit from April 1st. Each indicator is scored, and the agency gets an overall score. Our score was 94.1%, which is consistent with our past years. It was a new set of reviewers and some new indicators being reviewed. Any indicators that fall below the 95% standard require a plan of correction and staff are working on them now. The expectation is that we resolve the issue within 90 days. Beacon showed that we improved significantly in the area of credentialing and IT. They were also complimentary of our staff. We just found out today that they will be back in December to do another review. We'll start planning for that one soon.
13. Lakeshore Regional Entity Update: Dr. Williams gave an update on regional activities. There have been a variety of meetings in the recent weeks. Ottawa County called all the counties together to talk about the issue with the State. The Department called a meeting with CMHs, which Ms. Condit and Ms. Sherfinski attended. Because the appeal has been filed, the Department didn't feel comfortable answering most of the questions that the CMHs had. It really was kind of a fact-finding meeting for the Department it appeared. The Department also held a meeting with county officials and again would not answer questions. Most recently, the State contacted the region's attorney, Greg Moore, and asked to meet with him, the LRE CEO and CMH CEOs next Monday in Lansing. In the meantime, the Department has started to recruit for board members for a board. We have heard that they want CMHs to propose a board member, but we have received nothing formally so Dr. Williams would prefer not to do anything yet, especially while there is an appeal pending.

Dr. Williams reported that rate information is starting to trickle in. The rates from the State are not final yet though.

14. 298 Pilot Update: Dr. Williams provided an update on 298 activities. The State provided some option documents just prior to the last Leadership meeting. One is a savings distribution model, and one of our main rationales for participating in the pilot is that the way the 298 boilerplate language was written states that savings go back to the community mental health agencies in the pilots. It was a way to engage and continue our existence and our expansion of services through reinvestment of those dollars. The savings model the department proposes, 100% go to MHPs to cover its administrative costs and the 2nd year 50% of the savings go to MHPs to cover its start-up costs and the other half would go to the CMHs in the pilot to use in their CMHs. It also calls for the

start up costs to come from the PIHPs, and our PIHP has no money. That document might be the single most disturbing document Dr. Williams has seen yet, along with the first rates document. We also found out that the budget bill that the Senate passed included language that if at the end of the pilot certain goals are met, that it would automatically go statewide. We are in the process of writing new boilerplate to propose to the Governor directly and, if this language goes in, we will advise her to strike it or veto it or we may not be able to continue to participate in the pilot.

15. Director's Report: Dr. Williams provided an update on the organizational priorities. We are still waiting on the exceptions from what we requested for Meaningful Use; we are meeting all other requirements. For CCBHC, as of September 30, it will be the end of the first grant year, and we'll be beginning year end reporting. We continue training in areas of Veteran's Cultural Competency, Secondary Trauma and we updated the CCBHC training for new employees and for a refresher. Don Avery is coordinating some Cultural Competency with the Tribe. We are working with NWMHS in expanding primary care; however, that has been slower due to difficulties finding times to get both entities together to meet. They broke into a couple different workgroups to move that forward. The Residential Review Committee continues its work of reviewing placements and out of county placements. Inpatient workgroup is working on areas to reduce costs as well. Conflict Free Case Management is related to some of the new federal requirements. The workgroup has had a couple meetings now and they are narrowing down options for implementing this and working on determining which of the options might be the best fit for us.

Dr. Williams reported that the fall conference is October 21 and 22 in Traverse City. If you have an interest in attending, please let Kimberly know.

Dr. Williams announced that there will be a celebration of life for former board member Diane Boulais on Saturday, September 28th at the People's Church in Ludington at 2pm.

16. Upcoming Committee Meetings:

- LRE Board Meeting – Thursday, September 19th at 1:00 at Network180
- Executive Committee – October 8th at noon – in Ludington

17. WCMH Board Member Comments, Questions, Clarifications and Critique of Meeting: There were none.

18. Delegations, Communications and Expressions from the Community: There were none.

19. Executive Session: There was none.

20. Adjournment: Mr. Bacon made the motion, seconded by Mr. Sebolt, that the West Michigan Community Mental Health Board of Directors adjourn its meeting. The meeting adjourned at 6:41 p.m.

Kimberly Goodrich
Recording Secretary

James R. Prince
Chairperson