

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

January 15, 2019

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in the Boardroom at the H.E. Madden Center, located in Ludington, at 5:30 p.m. on Tuesday, January 15, 2019. Chairperson Jim Prince presided.
2. Roll Call: The following members were present: Ron Bacon, Pat Bettin, Dr. Jennifer Branning, Todd Dancz, Jim Prince, Ron Sanders, Andy Sebolt, and Larry VanSickle. Absent: Jane Hedberg, Kay Seng (excused) and Barb Stenger (excused). A quorum was present. CMH staff members present were: Lisa Williams, Michele Condit, Faith Nekola, Bethany Sherfinski, and Kimberly Goodrich.
3. Introductions: There were none.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mrs. Bettin made the motion, seconded by Mr. Sebolt, that the West Michigan Community Mental Health Board of Directors approve the agenda as amended. The motion carried.
6. Conflict of Interest Question: Mr. Prince asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. Bacon made the motion, seconded by Mr. VanSickle, to approve the item on the consent agenda:
 - 7.1 Minutes from the 12/18/18 WMCMH Board of Directors Meeting. The motion carried.
8. Executive Committee Meeting Report: Mr. Prince referenced that the meeting minutes are attached from the Executive Committee meeting. There were no action items nor questions.
9. Behavioral Health Services Report: Mrs. Nekola provided educational information on the evidence based practice of CHOICES (part of our CCBHC certification). CHOICES stands for **C**onsumers **H**elping **O**thers **I**mproving their **C**ondition by **E**nding **S**moking. The group is peer run by peers who were former smokers who get training in how to run this program and as an agency we will recruit current consumers who are interested in learning more about ending their smoking. We are approaching it as a health perspective and as it relates to their mental illness.
10. Administrative/Operations Report: Ms. Sherfinski reviewed the financial services report through the period ending November 30, 2018, two months of the fiscal year. She explained a few of the variances. There were no questions.

Regarding the sale of the James Street home, Ms. Sherfinski reminded the board that it gave her and Dr. Williams' permission to enter into negotiations for the sale at the

December board meeting. A Purchase Agreement was been signed last Friday after agreeing to a sale price. The title company is requesting a Resolution to formally give Ms. Sherfinski or Dr. Williams the authority to sign all the real estate documents for a cash sale on the home. Mr. VanSickle made the motion, seconded by Mr. Sanders, to adopt the resolution to allow Ms. Sherfinski the authority to sign the real estate documents as they relate to the sale of the James Street home. The motion carried.

11. Service Enhancement Report: Ms. Condit reported on the recently completed satisfaction survey for those who have completed Substance Use services at WCMCMH. Overall the survey consisted in good feedback on the WM SUD program and positive comments about our staff.

Ms. Condit also gave a brief update on the renovations that we've started due to CCBHC services. Last month we talked about doing some renovation to the boardroom, but our plans changed when we found out that the proposed renovations would not be supported by our current building structure. Construction is in full swing in the Training Room and that area of the building. We are on track for early February completion and will plan on providing a tour of the newly remodeled section of the building at the next board meeting.

12. Lakeshore Regional Entity Update: Dr. Williams reported that the LRE received notice that the State approved its risk plan. Additionally, the State legislature, in lame duck, approved a \$3.5 million supplemental specifically for the LRE that will help offset some of the deficit. The LRE is ending the fiscal year with nothing in the reserves. There are other PIHPs in the same situation as the LRE was in last year, and those PIHPs are pursuing an Administrative Law Judge hearing regarding the inadequacy of mental health funding to meet the service needs of the beneficiaries. The first preliminary hearing will be held next week. The CEOs in the region are strongly encouraging the LRE CEO and Board Chair to also consider that option. There was a suggestion that we do a Resolution to the LRE board. It was thought that we could consider wording for that and we can come back to the board next month if it is necessary. Dr. Williams stated that the Board Association is in strong support of the ALJ process and is working on documentation that describes the causes and magnitude of the underfunding of the public behavioral health system.

Dr. Williams reported that Beacon implementation is going well and is slated to begin February 1st. There is ongoing dialog on transition processes and we've found Beacon representative to be quite competent. About nine LRE staff took a new role with Beacon. There were LRE staff laid off as of December 31st and a few more will be laid off as of January 31st.

13. 298 Pilot Update: Dr. Williams reported that we proposed a slightly different approach at the last 298 finance and leadership meeting because although the Medicaid Health Plans are presenting as having one way of doing things, they actually have different tolerances for how things are done. In February the CMHs will be meeting with each plan individually around their tolerance in managed care functions and the finance model that was proposed.
14. Director's Report: Dr. Williams provided an update on the organizational priorities. We met the standards Meaningful Use for 2018, which means we can start collecting on the incentive payment for our Meaningful Use provider. There are also consumer related outcomes associated with this, including patient portal, better population data and some practice changes. We are now working on Stage 3 MU certification. The Clinical

Assessment revisions are done and submitted to our EMR vendor. It will go through development in February and testing in March. Regarding CCHBC, things are progressing well with a tremendous amount of work being done by our staff. We believe we will make the certification requirements by February 1st, which is our target start date.

The next Board Association Conference will be held in Kalamazoo the first week of February. Dr. Williams is the only one attending.

Dr. Williams reported that we have four WM board members who have terms expiring as of March 31, 2019: Jane Hedberg, Ron Sanders, Barb Stenger and Larry VanSickle. Please see Kimberly if you would like help with a letter to the County Commission for reappointment. She also noted that Kate Maddox was not re-elected to her Lake County Commission seat and subsequently was removed from the WM board. Dawn Martin, Lake County Commissioner, was appointed in her place.

15. Upcoming Committee Meetings:

- LRE Board Meeting – Thursday, January 17th at 1:00 at Healthwest
- Executive Committee – Tuesday, February 12th at noon in Ludington

16. WCMH Board Member Comments, Questions, Clarifications and Critique of Meeting:
There were none.

17. Delegations, Communications and Expressions from the Community: There were none.

18. Executive Session: There was none.

19. Adjournment: Mr. Bacon made the motion, seconded by Mr. Sebolt, that the West Michigan Community Mental Health Board of Directors adjourn its meeting. The meeting adjourned at 6:39 p.m.

Kimberly Goodrich
Recording Secretary

James Prince
Chairperson