

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

October 16, 2018

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in the Boardroom at the Atwell Mental Health Facility, located in Baldwin, at 5:30 p.m. on Tuesday, October 16, 2018. Chairperson Jim Prince presided.
2. Roll Call: The following members were present: Ron Bacon, Todd Dancz, Jane Hedberg (via phone), Jim Prince, Barb Stenger, and Larry VanSickle. Absent: Pat Bettin (excused), Dr. Jennifer Branning (excused), Kate Maddox, Ron Sanders, and Andy Sebolt (excused). A quorum was present. CMH staff members present were: Lisa Williams, Michele Condit, Faith Nekola, Bethany Sherfinski, Dr. Camille Kempke, and Kimberly Goodrich.
3. Introductions: There were none.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. Bacon made the motion, seconded by Mrs. Seng, that the West Michigan Community Mental Health Board of Directors approve the agenda as amended. The motion carried.
6. Conflict of Interest Question: Mr. Prince asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. VanSickle made the motion, seconded by Mrs. Stenger, to approve the item on the consent agenda:
 - 7.1 Minutes from the 9/18/18 WMCMH Board of Directors Meeting. The motion carried.
8. Executive Committee Meeting Report: Mr. Prince reported that Angie Kuhn, HR Coordinator, was present at the meeting to discuss the executive director's appraisal process. The appraisal will be distributed via Survey Monkey again this year, with a paper copy available to those who do not use computers. A copy of the executive director's job description was distributed for reference while completing the appraisal. The meeting minutes are attached for review.
9. Behavioral Health Services Report: Mrs. Nekola shared some information on the Children's Mobile Intensive Crisis Mobilization since its inception six months ago. We hired the ICCS Mental Health Clinician, Jamie Conger, a master's level clinician, who is responsible for handling a crisis with a child between the hours of 2 pm and 7 pm. There will also be a secondary bachelor's level clinician that will accompany the ICCS Clinician to the home. The goal is to prevent a child from leaving the home or being placed in inpatient services. We started a little slow, but hadn't really done any advertising for the program. The service will become available 24/7 with the expansion of services through the CCBHC grant. Mrs. Nekola included the program flyer that we are using for

advertising the program. It will be shared with all the school systems, law enforcement, courts, etc.

10. Administrative/Operations Report: Ms. Sherfinski reviewed the financial services report through the period ending August 31, 2018, 11 months of the fiscal year. There were no questions from board members.
11. Service Enhancement Report: Ms. Condit highlighted a couple *Mental Health Matters* articles that were recently published in the local newspapers. They are part of a short series of recovery stories from WMCMH employees who live in recovery and share their life experiences to help others in their recovery journey. Look for more to come.

Mr. Condit reported that the MDHHS was supposed to be on site this week for its audit, but due to some circumstances on their end, the audit moved to a desk audit out of Lansing. We haven't heard anything on it yet.

Ms. Condit also reviewed the MMPBIS report for the 3rd quarter of FY 2018. We met or exceeded on all but one. We didn't meet the standard for consumers who have been discharged from inpatient and went back in within 30 days. We had one child who did this. After reviewing the situation, we found that this child received appropriate care, and it was appropriate for her to go back into the hospital.

12. Lakeshore Regional Entity Update: Dr. Williams reported that the LRE provided a summary of changes to the FY 2019 contract between the PIHP and CMH, and essentially every one of the changes is required due to changes from the State to the PIHP. Dr. Williams has no concerns with any of the proposed changes. Mr. Bacon made the motion, seconded by Mr. VanSickle, to authorize Dr. Williams to sign the FY 2019 PIHIP/CMHSP contract. The motion carried.

Dr. Williams reported that the revenue and cost settlement has not happened as quickly as we had hoped. As the budget gets closer to the end of the year and balance out the prediction of spending, we are seeing that the regional deficit may be more than we expected by approximately \$2 million. Two issues related to that is that it is the first year that autism has been put into capitation rather than its own separate funding and it is underfunded, and the second is the Healthy Michigan revenue. It has not been rebased and is extremely low. The CMHs have been working on tightening their budgets but with the revenue shortage, it's not likely all will come within budget. The deficit is likely to impact the region's ISF and the State is talking about pulling our contract, even though we are entering into an agreement with Beacon.

Dr. Williams reported that the relationship with Beacon is going quite well. We have an agreed upon delegation arrangement but the contract is not moving forward yet. There is supposed to be a vote at the LRE board meeting this week on the Beacon/LRE contract and the delegation agreement should come out after. Dr. Williams thinks that all the CMHs are in agreement with the contract and the proposed delegation.

13. 298 Pilot Update: Dr. Williams reported that progress continues, although not as quick as everyone would like. She has been part of a few speaking engagements regarding 298. At a presentation yesterday, the MHPs stated that the network would remain as is and providers will continue to contract with the CMHs as they have been. That was a big thing to hear stated out loud in a public forum.

14. Director's Report: Dr. Williams reviewed the updated organizational priorities. The trauma informed priority is complete. The meaningful use project is primarily with our EMR vendor. We've started the work on the patient portal and started enrolling consumers on it this week. Clinical Assessment revisions is new this month. Its goal is to create efficiency, to streamline the information, and get folks into the most appropriate service as quickly as we can. CCBHC implementation was also added to the priority list. We put out an RFP for a CCBHC grant coordinator and after interviewing candidates, we hired a person last week for that position.

Dr. Williams provided a handout on CCBHC for some basic information. At next month's board meeting we will do a more in depth review of what it all means.

15. Upcoming Committee Meetings:

- LRE Board Meeting – Thursday, October 18th at 1:00 at Healthwest (Muskegon)
- Executive Committee – Tuesday, November 13th at noon in Ludington
- Finance Committee – To be scheduled

16. WCMH Board Member Comments, Questions, Clarifications and Critique of Meeting: Mr. Dancz asked a clarifying question on Beacon and the LRE.

17. Delegations, Communications and Expressions from the Community: There were none.

18. Executive Session: There was none.

19. Adjournment: Mr. Bacon made the motion, seconded by Mr. Dancz, that the West Michigan Community Mental Health Board of Directors adjourn its meeting. The meeting adjourned at 6:34 p.m.

Kimberly Goodrich
Recording Secretary

James Prince
Chairperson