

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

July 17, 2018

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in the Boardroom at the Atwell Mental Health Facility, located in Baldwin, at 5:30 p.m. on Tuesday, July 17, 2018. Chairperson Jim Prince presided.
2. Roll Call: The following members were present: Ron Bacon, Todd Dancz, Kate Maddox, Jim Prince, Ron Sanders, Kay Seng, Barb Stenger and Larry VanSickle. Absent: Pat Bettin, Dr. Jennifer Branning, Jane Hedberg, and Andy Sebolt, all excused. A quorum was present. CMH staff members present were: Lisa Williams, Michele Condit, Faith Nekola, Bethany Sherfinski, and Kimberly Goodrich.
3. Introductions: Dr. Williams introduced WMCMH's Medical Director, Camille Kempke, MD. She works mostly via tele-psych but happens to be in town this week so we took the opportunity to have her meet the board.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. VanSickle made the motion, seconded by Mrs. Seng, that the West Michigan Community Mental Health Board of Directors approve the agenda as amended. Dr. Williams added an action item that came to our attention. The motion carried.
6. Conflict of Interest Question: Mr. Prince asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. Bacon made the motion, seconded by Mrs. Maddox, to approve the item on the consent agenda:
 - 7.1 Minutes from the 6/19/18 WMCMH Board of Directors Meeting. The motion carried.
8. WMCMH Medical Director: Dr. Kempke provided some background information on herself, including her graduate school experience and work experience. She expressed that she likes the small community feel of West Michigan CMH and that everyone in the agency appears to care for all the consumers that we serve, and that's what drew her to becoming the Medical Director.
9. Executive Committee Meeting Report: Mr. Prince reported that the minutes are attached for review. There were no action items.
10. Finance Committee Recommendation: Mr. Sanders reviewed two contracts that the Finance Committee were asked to review and bring to the Board meeting for action. Mr. VanSickle made the motion, seconded by Mrs. Maddox, to approve the two contracts as presented. The motion carried.

11. Behavioral Health Services Report: Mrs. Nekola's report reviewed another grant opportunity. This is a federal government grant through HRSA for opioid treatment that covers Lake County, one of eleven that is covered. This is a planning grant, so the 11 county collaborative group will write a plan that will be implemented if they are awarded. The Michigan Center for Rural Health is facilitating the grant and will be the fiduciary.
12. Administrative/Operations Report: Ms. Sherfinski reviewed the financial services report through the period ending May 31, 2018, eight months of the fiscal year. Ms. Sherfinski followed up with Mr. VanSickle's question from last month's meeting. The number he questioned has been there quite a while. We used to have ABW funds that were set up unusually where if you had excess fund at the end of year you could keep that money and convert it to local. Those represent funds that we were able to keep and use at a later date. We segregated it so that we need to know it's there. At our last audit, we were told that we don't have to segregate it, that it can be spent on almost any expense we would like.

Ms. Sherfinski also reviewed WMCMH's Compliance Report for the year ended September 30, 2018.

Ms. Sherfinski presented a Resolution for Real Estate Sale for the board's consideration. This is for the Griswold Home located in Hart. She stated that we recently did an RFP for specialized residential services and part of the negotiations with the bidder is that they want to own the homes they run. The Executive Team has analyzed and believes that selling the home is the most prudent thing to do. Mr. Sanders voiced his concern that the Finance Committee or the board was not involved in this process prior to having a signed sales agreement. Dr. Williams stated this happened fairly quickly as the provider needs to own the home to pursue the license. Dr. Williams understands his concern and we share it and, going forward, we will certainly do it differently. The new provider is planning to have its license and have consumers back in the home by the end of August. Mr. Sanders made the motion, seconded by Mr. VanSickle, to approve the resolution as presented reflecting the sale of the Hart Home. Mr. Prince added that we are approving a contract that is not present, and as board members we may not have expertise in mental health, but we have expertise in contracts. The contract should have at least been run through the Finance Committee. He also would like the policy reviewed to ensure we followed all the steps for a sale. Mr. Prince stated that in the interest of time, the Board approve this tonight and hold a Finance Committee meeting as soon as possible to fully review all the documents pertaining to the sale. Following this discussion, Mr. VanSickle made the motion to amend the motion that this resolution will be adopted once the Finance Committee is satisfied with the paperwork that is available. Mr. Sanders made the motion, seconded by Mr. VanSickle, to approve the motion. Original motion, with amendment passed.

13. Service Enhancement Report: Ms. Condit reported that following Tina Brown's retirement as WM's Recipient Rights Officer, the RR Advisory Council has selected Karen Hobart as her replacement. Ms. Hobart has been employed by WM for a number of years, most recently as its Network Coordinator. Don Avery has been hired to replace Ms. Hobart's position. He comes from HGA and Ottawa CMH. Ms. Condit reported on the recently completed satisfaction survey of consumers that were discharged from care. Approximately 40% of consumers contacted completed the survey and reported overall satisfaction with services received. Ms. Condit reported that for the first half of this fiscal year, Customer Services staff received 17 calls; 5 were inquiries/questions/compliments of CMH services, 11 were grievances/expressions of dissatisfaction, and 1

was an appeal related to a denial of services. Compared to previous review periods, the number of complaints received remains relative the same.

Ms. Condit also reviewed the 2nd Quarter Michigan Mission-Base Performance Indicator Summary (MMBPIS) report that covers January 2018 through March 2018. WM met or exceeded the State standard in all but one indicator, that being the percentage of consumers receiving an initial assessment within 14 days of first request. We had one child with DD who received an assessment past the standard due to the clinician waiting on outside information before scheduling the assessment. A plan of correction has been implemented to prevent recurrence.

14. Lakeshore Regional Entity Update: Dr. Williams provided an update on the regional activities. The LRE is in the process of negotiations with Beacon Health, the managed care entity who received the bid to provide the managed care services. Dr. Williams is impressed with the knowledge that Beacon brings to the table.

Scott Gilman is no longer the CEO of Network180. Bill Riley has been appointed as the Interim CEO.

Dr. Williams reported that Mr. Stek, Mr. Jensen and Mr. Labun continue to meet with Tom Renwick at the State and they continue to be satisfied with the risk plan but not happy with the deficit increase at N180. There have also been additional dollars contributed to the Risk Reserve by providers and some county entities. Things are somewhat stable at this point.

Mr. Sanders stated that he asked the question at the last LRE Executive Committee, given the fact that the N180 CEO resigned and we have some additional dollars, what procedures are being contemplated to make sure that doesn't happen again, directed to Stan as the N180 representative at the table. He didn't get any firm answers, but just wanted it out there for them to know that he's not just willing to see everything rosy. Unless there are some changes, that the problems that put us where we are should be tended to so we don't end up there again.

15. 298 Pilot Update: Dr. Williams reported that they continue to meet regularly with the MCD Health Plans, making some headway with finance model discussions. The MCD Health Plans have a conference this week in Traverse City and three of the CMH CEOs are attending. Legislators, including those who are behind the development of 298, are all expected to attend.
16. Director's Report: Dr. Williams reviewed the updated organizational priorities listing.

She noted that we will be scheduling a Finance Committee meeting in August to review a budget amendment.

Dr. Williams reported that Lynda Zeller, head of the State's Behavior Health Department, is leaving on September 10th. Her departure is a significant loss to the system. Tom Renwick also announced his retirement, leaving July 31st. He is probably one of the most tenured staff at the Department. No replacements have been announced for either position.

17. Upcoming Committee Meetings:

- LRE Board Meeting – Thursday, July 19th at 1:00 at Ottawa CMH
- Executive Committee – Tuesday, August 14th at noon in Ludington
- Finance Committee – To be scheduled in August

18. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting:

Mr. VanSickle asked if the LRE will still be there after Beacon takes over. The model being discussed now is that Beacon will replace pieces of the management of the LRE, but will report to the LRE board. The kind of arrangement we are negotiating with them wouldn't be full risk; the LRE would maintain some risk and maintain the board. The extent of the management functions Beacon performs is part of the negotiation.

19. Delegations, Communications and Expressions from the Community: There were none.

20. Executive Session: There was none.

21. Adjournment: Mr. Bacon made the motion, seconded by Mrs. Seng, that the West Michigan Community Mental Health Board of Directors adjourn its meeting. The meeting adjourned at 7:14 p.m.

Kimberly Goodrich
Recording Secretary

James Prince
Chairperson