

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

May 15, 2018

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in the Boardroom at the H.E. Madden Center, located in Ludington, at 5:30 p.m. on Tuesday, May 15, 2018. Vice-Chair Ron Sanders presided.
2. Roll Call: The following members were present: Ron Bacon, Pat Bettin, Dr. Jennifer Branning, Jane Hedberg, Kate Maddox, Ron Sanders, Kay Seng, Barb Stenger and Larry VanSickle. Absent: Todd Dancz, Jim Prince, and Andy Sebolt (all excused). A quorum was present. CMH staff members present were: Lisa Williams, Michele Condit, Faith Nekola, Bethany Sherfinski, and Kimberly Goodrich.
3. Introductions: Dr. Williams introduced Justin Persoon, a master's level therapist, who has recently become WM's Autism Supervisor. Mr. Persoon is also a Board Certified Behavior Analysis (BCBA). Dr. Williams introduced Beth Baker, WM's Reimbursement Supervisor. Ms. Baker was supremely instrumental in getting R3 off the ground as part of the core implementation team. Chris Davis, an attorney from the Michigan Protection & Advocacy Services (MPAS), introduced himself.
4. Delegations, Communications and Expressions from the Community: Chris Davis, staff attorney with Michigan Protection and Advocacy Service gave a brief description of what MPAS does and that its core mission is to protect and advocate for the rights for persons with disabilities. He was present at the board meeting tonight to talk and hear about the 298 pilot program.
5. Approval of Agenda: Mr. VanSickle made the motion, seconded by Mrs. Seng, that the West Michigan Community Mental Health System Board of Directors approve the agenda as presented. The motion carried.
6. Conflict of Interest Question: Mr. Sanders asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. VanSickle made the motion, seconded by Mr. Bacon, to approve the item on the consent agenda:
 - 7.1 Minutes from the 4/17/18 WMCMH Board of Directors Meeting. The motion carried.
8. New Supervisor Staff Introductions: Dr. Williams introduced Justin Persoon, Autism Services Supervisor and Beth Baker, Reimbursement Supervisor, as reported above.
9. Service Enhancement Report: Ms. Condit highlighted from her report that our local Walk-A-Mile rally is next week. This is our second year and we are looking forward to seeing it grow. Board members are welcome to join us. It begins at 3 pm on Wednesday, May 23rd at our building in Ludington. We will walk to the Mason County Courthouse for a brief presentation there. Ms. Condit also shared that we are going to

be a part of the Health Department's Open House next week, Tuesday, May 22nd from 3pm to 6pm. The purpose of the event is for members of the community to learn more about both of our organizations.

Executive Committee Meeting Report: Mr. Sanders reported that the minutes are attached for review. There were no action items.

10. Finance Committee Recommendation: Mr. Sanders and Ms. Sherfinski reviewed the short list of contracts over \$20,000 that require board approval. They are residential placements that were previously approved but we are moving some consumers to better suit their needs. As far as the Griswold Home repairs, we have to fix some water issues in the basement, among other repair issues that are required throughout the house. Mrs. Stenger made the motion, seconded by Mr. VanSickle, to approve the list of contracts over \$20,000 as presented.
11. Behavioral Health Services Report: Mrs. Nekola's report was educational information on Down Syndrome. Her report includes what Down Syndrome is, what causes it, how it is diagnosed and appropriate language when referring to it. It's important to note that people with Down Syndrome should always be referred to as people first.
12. Administrative/Operations Report: Ms. Sherfinski reviewed the financial services report through the period ending March 31, 2018, the first six months of the fiscal year. Revenue is low overall, but so are our expenses. There were no questions from the board.

Ms. Sherfinski also reviewed the Cash and Investments Report as of March 31, 2018. She noted that interest rates are better than they were a few years ago.

13. Lakeshore Regional Entity Update: Dr. Williams reviewed the letter from MDHHS to the LRE related to the LRE's response to the State's intent to cancel its contract. The State has extended the time period of its review because the State believes that the concerns it has with the risk management plan are being. The LRE will have another week or two to get a final impression from the Department regarding that risk letter, and in the meantime, efforts continue around the region to assure that the risk pool is adequate and the demand of meeting the needs of the consumers around the region can be met. The LRE continues to meet with the Department weekly to provide updates on the status of the risk plan. Efforts continue to brainstorm ideas on addressing the ISF and there is a plan to help N180 with its cash flow. Some foundations are extending a loan as a safety net to ensure services throughout the fiscal year and a transition successfully into the next year. We have some optimism that the Department will settle the last three fiscal years early and cost settle to the region in the month of August. It may be approximately \$7 million. The State is also relooking at rates and is considering some form of supplemental that would happen sometime in August. If all of those things come true, it appears that the region will be able to fund the risk pool adequately this year. There was additional discussion on budget management going forward. We also know that revenue has been short in the region, along with the DAB and TANF issue.

Today was the deadline for RFP bids for the managed care functions of the region. There were two received as of noon today, but they were expecting two more by the 4pm deadline. Those RFPs will be reviewed by a committee and selection will be made by the 15th of June and contract negotiation by June 30th.

Kate Maddox left the meeting at 6:15 pm

Dr. Williams stated that the LRE board meeting on Thursday at HealthWest in Muskegon. Mr. Jansen has been doing weekly status reports with board members and CEOs so that folks can ask questions and be in the loop.

14. 298 Pilot Update: Dr. Williams reported that the Department has requested and received permission from the legislature to move out the launch date for the pilots to October 1, 2019. The biggest advantage to that is that the amount of work it would take to implement the pilot was enormous and this will give us additional time to work on the many components of the pilot. There are lots of issues as far as remaining in our current arrangement for another year, how we adapt our organization to the new appearance of the LRE, and then adapt to the pilot after another year. We are talking to the Department about how the pilot sites can handle that. The 298 meetings have been very tedious and it's due mainly to the Department not having a plan or a sequencing of how things will play out. The CMH pilot sites and the Medicaid Health Plans are going to do some education with each other about our various financing systems, and methodologies for managed care systems.

Additionally, the Health Plans submitted new boilerplate language to the Senate and Dr. Williams is actively working with the MHPs to change that language.

15. CMHAM Update: Dr. Williams reported that she attended the Spring Conference a few weeks ago. She also attended the pre-conference, which was on ways that some other states had managed to integrate care on the ground by integrating financing using different mechanisms in the form of public private partnerships. The pilots had an opportunity to talk with those folks and ask questions and it was quite interesting.

The Lansing Walk-A-Mile was held two weeks ago. We had a group of consumers and staff participate in the event. There was a great attendance at the rally. Legislators, however, were largely absent. Our local Walk-A-Mile is next Wednesday. This Thursday there is a rally in Lansing for Addiction and Recovery and we have some staff members and consumers who will be attending that.

16. Director's Report: Dr. Williams reviewed the updated organizational priorities listing. For the priority of implementation of a trauma informed care organization, we had our site visit last month and just received the consultative report from that. Our workgroup is going to convene to review that report and make a series of recommendations and prioritize the areas we need to address first to enhance our organizational culture of trauma informed care. The WMCMH Website is launched, but we did a soft launch until the CAP could review the last reiteration of it. They provided feedback and it its being incorporated into the website. We are looking at adding two new projects to our priority list next month. Because we now have an EMR that is much more sophisticated, we have the ability and need to be meaningful use certified. We will be working with some folks, including our software vendor, PCE, on what that all entails. The other area is that the Federal government has offered an opportunity to entities that were certified as CCBHCs to apply for a grant that would allow us to do some service expansion. We will be discussing this with our Leadership Group next week and making a decision on whether to apply for this or not.

Dr. Williams reported that she was asked to present last week at the NAMI conference on integrated care and the pilots. That was a great experience and was a great panel to be a part of.

Dr. Williams reviewed a contract amendment from the Department and is requesting approval to sign. Mr. VanSickle made the motion, seconded by Ms. Hedberg, to approve authorization for Dr. Williams to sign the contract amendment with MDHHS. The motion carried.

17. Upcoming Committee Meetings:

- LRE Board Meeting – Thursday, May 17th at 1:00 in Muskegon
- Executive Committee – Tuesday, June 12th at noon in Ludington

18. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting: Dr. Williams thanked Mr. Sanders for chairing tonight's meeting.

19. Delegations, Communications and Expressions from the Community: Mr. Davis noted that he would hang around after the meeting if anyone had any questions for him or would like one of his cards.

20. Executive Session: There was none.

21. Adjournment: Mrs. Seng made the motion, seconded by Mr. VanSickle, that the West Michigan Community Mental Health Board of Directors adjourn its meeting. The meeting adjourned at 6:45 p.m.

Kimberly Goodrich
Recording Secretary

James Prince
Chairperson