

WEST MICHIGAN COMMUNITY MENTAL HEALTH

BOARD OF DIRECTORS MEETING MINUTES

January 16, 2018

1. Call to Order: The West Michigan Community Mental Health Board of Directors met for its regular meeting in the Boardroom at the HE Madden Center, located in Ludington, at 5:30 p.m. on Tuesday, January 16, 2018. Chairperson Jim Prince presided.
2. Roll Call: The following members were present: Ron Bacon, Pat Bettin, Dr. Jennifer Branning, Todd Dancz, Jane Hedberg, Jim Prince, Barb Stenger, and Larry VanSickle. Members absent: Ron Sanders (excused) Andy Sebolt (excused), Kay Seng (excused) and Karl Walls. A quorum was present.

CMH staff members present were: Lisa Williams, Michele Condit, Faith Nekola, Jane Shelton, and Kimberly Goodrich.

Ione Myers, LRE CIO, was also present.

3. Introductions: There were none.
4. Delegations, Communications and Expressions from the Community: There were none.
5. Approval of Agenda: Mr. Bacon made the motion, seconded by Mrs. Bettin, that the West Michigan Community Mental Health Board of Directors approve the agenda as presented. The motion carried.
6. Conflict of Interest Question: Mr. Prince asked if any board member wished to declare a conflict of interest regarding any matter to be considered by the West Michigan Community Mental Health governing body. No such declarations were made.
7. Consent Agenda: Mr. VanSickle made the motion, seconded by Mrs. Stenger, to approve the item on the consent agenda:
 - 7.1 Minutes from the 12/19/17 WMCMH Board of Directors Meeting. The motion carried.
8. Executive Committee Meeting Report: Mr. Prince stated that the Executive Committee minutes are available for review in your board packets. There were no action items taken. There were no questions.
9. Finance Committee Recommendation: Mr. VanSickle and Ms. Shelton reviewed the recommendation to approve two contracts over \$20,000 that were forwarded to the Finance Committee for review. One is a residential placement that will be short term. Mrs. Nekola noted that when the consumer went in he received one to one services and it has since been stopped and he is back at the normal rate. Mr. VanSickle made the motion, seconded by Mr. Bacon, to approve the contracts over \$20,000 as presented. The motion carried.

10. Behavioral Health Services Report: Mrs. Nekola has come to the end of her educational presentations, with the final report being on Recovery and Recovery Support. When folks come for services at WMCMH, they are met with the knowledge and belief that everyone can recover and/or manage their conditions successfully. Hope is the foundation of recovery and that is something we try to instill in everyone that comes to our agency. The process of recovery is very personalized to each individual and each recovery path and journey is different and WMCMH respects those differences.
11. Administrative/Operations Report: In Ms. Sherfinski's absence, Ms. Shelton reviewed the financial services report through the period ending November, 2017, two months into the new fiscal year. We still don't have a clear budget picture for the new fiscal year but we are doing our best to project. There were no questions for Ms. Shelton.
12. Service Enhancement Report: Ms. Condit reported that we received our LRE Site visit Report recently. We were compliant with 96.1% of the standards. Our scores have remained pretty consistent across the years, even with the addition of new standards. We are working on plans of correction for those areas that we didn't reach compliance. Ms. Condit also reported that we have a Business Analysis starting next week.

Ms. Condit reviewed the Michigan Mission-Based Performance Indicator Summary Report for the 4th quarter of FY 2017. We are still having problems with the first standard of seeing consumers within 14 days of the request. The Service Entry Team is monitoring this daily and making sure that we are getting appointments scheduled timely and the Quality Improvement Team is monitoring monthly. All other standards were met.

13. Lakeshore Regional Entity Update: Dr. Williams stated that the LRE has been considering some options on what to do next due to some strong feedback from Tom Renwick and Lynda Zeller at the Department. Basically the Department said that if the LRE enters the risk corridor and has no funds, they will put the region out for bid. With the most recent budget projections, it looks like we are still \$23 million in the hole. Dr. Williams reviewed the different options that the LRE considered; those options were based on numerous discussions that have been ongoing at the CEO Ops Committee. The LRE board collectively decided to pursue a combination of option 4 and option 6. Option 4 is really about trying to seek out a behavioral health managed care organization that would come in and manage the entity and bring some dollars to help manage the risk and help stabilize the region. Option 6 is to seek emergency management, including a loan to support cash flow issues that will be imminent in February. Last week the LRE Executive Committee met and the group continued to flesh out option 4 and Jeff Brown offered to create a motion to create an RFP to bring to the LRE board at its meeting this week. A subgroup of the board and ops committee has been appointed to work with management on this; Stan Stek, Jeff Brown, Al Jansen and Dr. Williams were named. They have already met with Health Management Associates, who will help get the RFP out. Lynda Zeller will be at the LRE board meeting on Thursday.
14. Director's Report: Dr. Williams reviewed the updated organizational priorities listing and shared highlights for the month.

Dr. Williams reviewed a draft FOIA policy for board approval. We've always followed the FOIA procedures, and are now putting a policy in place around it. Mr. VanSickle made the motion, seconded by Mr. Bacon, to approve the FOIA policy as presented. The motion carried.

Dr. Williams stated that we are working hard on the 298 pilot proposal and it's making progress.

The Board Association conference is February 6 and 7 in Kalamazoo. If any board member has any interest in attending, please let Ms. Goodrich know as soon as you can.

15. Upcoming Committee Meetings:

- LRE Board Meeting – Thursday, January 18th at 1:00 at HealthWest
- Executive Committee – Tuesday, February 13th at noon in Ludington

16. WMCMH Board Member Comments, Questions, Clarifications and Critique of Meeting:
There were none.

17. Delegations, Communications and Expressions from the Community: There were none.

18. Executive Session: There was none.

19. Adjournment: Mr. Bacon made the motion, seconded by Mrs. Bettin, that the West Michigan Community Mental Health Board of Directors adjourn its meeting. The meeting adjourned at 6:39 p.m.

Kimberly Goodrich
Recording Secretary

James Prince
Chairperson